

COVID-19: Visitor information and contact tracking

Titel, Beschreibung / Title, Description



mit uns **technisch überlegen**

Dear Ladies and Gentlemen,

we are looking forward to your upcoming visit at Heinrich Georg GmbH Maschinenfabrik in Kreuztal. In order to make our contribution against the spread of infections with the COVID-19 virus and to ensure the safety and health of all contact persons, we have taken protective measures about which we would like to inform you in advance:

Protective measures against COVID-19 at GEORG

1. Upon arrival, please report to our central office in the GEORGhaus (Langenauer Straße 12) or at the reception in Plant I (Siegener Straße 73). Your contact person will meet you there.
2. Visitors can currently come to us only after prior appointment and approval. Upon arrival, you will be required to present proof of vaccination, a Genesens certificate or a test certificate that complies with current regulations. In addition, you will have the opportunity to take a COVID-19 self-test upon arrival. This is provided by us free of charge and can be done in a separate room on your own.
3. When staying indoors, mouth-nose coverings are to be worn. This does not apply to the respective workplace.
4. A distance of at least 2 meters from other persons must be maintained. If this is not possible due to the nature of the work, mouth/nose coverings must be used.
5. Crowds of people are to be avoided (meetings, breaks, etc.).
6. No handshaking allowed. Please wash/disinfect hands regularly.
7. When sneezing or coughing, do so in the crook of your arm.
8. Ask your contact person about currently valid protective measures in the respective work area.
9. The "Guideline for business partners and their subcontractors" of the GEORG external company management applies in principle.

To prepare for your visit and ensure contact tracing as required by law, we would like to ask you for the following information:

Company:			
Address:			
Name:		Surname:	

Purpose of the visit:			
Visit period:			

1. I have proof of vaccination, Genesens proof or an official valid COVID-19 test (rapid test maximum 24 hours old, PCR test maximum 48 hours old) and will present it upon arrival yes / no
2. I would like to take advantage of the additional offer of a free COVID-19 self-test upon arrival. yes / no

With my signature, I confirm the accuracy of the information I have provided. Furthermore, I confirm that I am aware of and comply with the additional protective measures on the GEORG plant premises in connection with COVID-19.

Date, Signature

Please send the completed form to your contact at GEORG at least one day before the scheduled appointment.

Privacy Notice:

The document will be kept for 4 weeks beyond the end of each visit in order to identify possible contacts in the event of an emerging COVID-19 case to be able to identify possible contacts. The questionnaire is then destroyed.